

# SEBASTOPOL BOWLING CLUB

FUNCTION PACK

2  
0  
2  
5



03 5335 8839



[www.sebasbowlingclub.com.au](http://www.sebasbowlingclub.com.au)



# Function Pack Index

Page 3. Standard Carvery Function Selection

Page 3. Personalised Function Options

Page 4. Children's Menu Selection

Page 4. Wake Menu Selection

Page 5. Conference / Meeting Selection

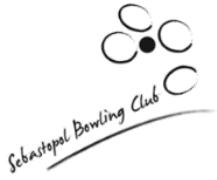
Page 6. Platter Selection

Page 7 Terms & Conditions

Page 8. Terms & Conditions

Page 9. Responsible Service of Alcohol Policy

Page 10. Application Form



# Standard Carvery Function

Soups	Vegetable Potato & Leek Tomato Basil Pumpkin
Meat Selection	Choose 3 meats Oven Roasted Leg of Pork Golden Roasted Chicken Roast Beef of the day Succulent Roasted Lamb
Inclusion of:	Roast Potatoes Seasonal Vegetables House Made Salads and Condiments
Selection of sweets	Cheesecake of the Moment Sticky Date Pudding with Butterscotch Sauce Individual Pavlova with Fresh Fruits and Cream Chocolate Cake with Double Minted Cream

\$56.00 pp. (Three Course)

\$47.00 pp. (Two Course)

\$36.00 pp. (One Course)

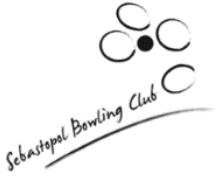
*There is no table service offered for the Carvery Menu*

## Personalised Function Menu's

Any function can be tailored to your needs.

- Number of Courses
- Selection of Dishes
- Dietary Requirements

Sit down with our chef and function coordinator to arrange your perfect function.



# Children's Menu

**\$22.00 Per Head**

Mains	Fish Bites, Served with Chips
	Chicken Nuggets and Chips
	Party Pies and Chips
	Sausages and Chips, Served with Tomato Sauce or Gravy
Desserts	Frog in a Pond
	Chocolate Mousse and Cream

# Wake Menu Selection

**\$26.90 per head**

Assorted Sandwiches

Party Pies (Assorted Varieties), Party Pasties  
and Party Sausage Rolls

Mini Dim Sims, Mini Spring Rolls, Meatballs

House Made Scones (with Jam & Cream)

Assorted Cakes & Slices

Tea & Coffee



# Conference/ Meeting Selection

Morning Tea  
(selection of)

House Made Scones (Sweet and/or savoury)

Assorted Cakes, Slices, Croissants, Finger Buns

Assorted Sandwiches

Fruit Platter

Tea, Coffee and Iced Water

Light Lunch  
(selection of)

Assorted Sandwiches

Freshly Made Pizza's

Selection of Turkish Melts

Quiches

Tea, Coffee and Iced Water

Afternoon Tea  
(selection of)

Selection of Pastries

Assorted Sandwiches

Cheese and Fruit Platter

House Made Scones (with Jam and Cream)

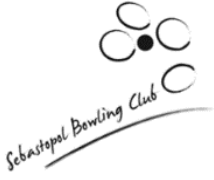
Tea, Coffee and Iced Water

\$42.00 per head for all 3

\$36.00 per head for selection of 2

\$27.00 per head for 1 (Lunch)

\$23.00 per head for 1 (Morning or Afternoon Tea only)



# Platter Selection

## **\$90.00 Standard Platter Selection:**

The Cold Platter	Dips, Biscuits, Crisps, Nuts etc
The Party Platter (selection of)	Mini Dim Sims and Spring Rolls Party Pies, Sausage Rolls, Vegetable Curry Puffs
The Sandwich Platter	Selection of Freshly Made Sandwiches
The Vegetarian Platter	Panko Mushrooms, Panko Cauliflower & Jalapeno Poppers
Sweets Platter	Assorted Cakes, Slices and House Made Scones

## **\$100.00 Premium Platter Selection:**

Selection of:	House Made Sliders (Beef, Chicken or Fish)  Bao Buns (Chicken or Lamb)  Arancini Balls (Vegetarian)  Mac & Cheese Croquettes  Moroccan Calamari Platter  Prawn "Twister" Platter  Honey Sesame Battered Prawns  Lightly Battered Fish Bites Platter
Cheese & Fruit Platter	Seasonal fruits, Selection of Local & Gourmet Cheeses
The Antipasto Platter	Marinated Vegetables, Feta Cheese, Cured Meats Olives, Breads, Biscuits, Vinegars & Dipping Oils



## **“Terms & Conditions” of Hire**

Please contact our function Co-ordinator for any queries.

### **General Conditions:**

All persons, (except Club Members) are restricted to the main hall, entrance, rest rooms and the gaming room. The Members lounge and the greens and surrounds are for members use only.

The Car park in front of the Bowling Club is reserved for the Gaming/Bistro Patrons. Please advise your guests to use the car park south of the Gaming facility and they can enter the Golden Plateau Room up the stairs or from along the covered ramp walkway. Alternatively, if you have booked the Balcony Room then guests must enter through the Yarrowee Street entrance.

Equipment delivered for a function must be marked attention to the function co-ordinator and state the function name. The Sebastopol Bowling Club will not be liable or responsible for any damage or loss of such equipment.

All functions must conclude, and the hall cleared by 12am.

### **The Club reserves the right to:**

- Refuse entry to and remove intoxicated persons from the premises.
- Refuse entry to or remove patrons indulging in unruly behaviour or not complying with any conditions.
- Refuse entry to any persons under the age of 18 who are not accompanied by a parent or guardian.
- To not hold 18th Birthday Parties at the club.
- Refuses any metallic or other hard objects shall be placed on the polished floor unless it is protected by suitable material. Nothing is to be dragged along the floor. Any damage will be charged accordingly.
- The hirer of the hall is responsible for meeting the cost of any damage done to any Club facilities during or after the function.

### **Confirmations**

Applications for the hiring of any Function Room and facilities shall be on the prescribed form available in this function pack.

Bookings are considered as confirmed upon receipt of the deposit payment, together with the signed “Terms & Conditions” agreement.

The Sebastopol Bowling Club reserves the right to cancel the reservation if the deposit payment, together with the signed “terms & Conditions” agreement has not been received within 7 days of the function date. Management reserves the right to increase prices according to circumstances arising from current market trends

### **Cancellations**

A \$250 bond to confirm the booking must be paid within 7 days of tentative booking and is refundable upon inspection after the function. Note: - if a function is cancelled 21 days prior it is at the Club's discretion to refund the bond and if a function is cancelled 7 days prior to the event the bond shall be automatically forfeited.

### **Smoking**

Please observe the Sebastopol Bowling Club is a smoke free venue and designated areas have been set aside for smokers.



## **“Terms & Conditions” of Hire**

Please contact our function Co-ordinator for any queries.

### **Noise Restrictions**

The Sebastopol Bowling Club is situated in a residential zone. We are under instruction from local Government to avoid noise outside the venue and surrounding area after 10.30pm. For this reason, we have noise restrictions of 95 decibels enforced throughout the venue and please advise your entertainment of this situation.

### **Dress Regulations**

Guests must observe the dress regulations of the Sebastopol Bowling Club when areas other than the function room are accessed during your stay.

### **Conduct**

Please note a behavior code always applies at our Club as we are conscious of our image as a safe and friendly family club. We ask that you make sure your guests are aware that we will not tolerate any misbehavior that contravenes our code of conduct. Accordingly, we will hold the offending party/organizer completely liable for any damage that has occurred prior to, during or after conclusion of your event.

### **Decorations & Technical Requirements**

- No equipment or decorations are to be mounted and/or attached to the walls or doors of the Function Rooms.
- No cello tape/sticky tape or other sticking material is to be used.
- Any microphones, entertainment requirements, etc please see the function co-ordinator to arrange specifics.
- Chair covers are available for hire at \$3 each for weddings only.
- **No small sprinkle items** (i.e., confetti)

### **Food and Beverage**

The hirer and their guests are not permitted to consume food or beverage other than supplied by the Sebastopol Bowling Club.

No cooking is permitted in the hall proper.

**The licensing laws specifically** exclude hirers or guests bringing liquor or any drinks into licensed premises. Please note: the bar will close no later than 12am, however the supervisor in charge may for any reason and at any time close the bar earlier and such decision is final.

For the smooth running of your function, we require your menu selection, estimated number of guests and starting time 14 days prior to the function. The meal service time and final arrangements must be made a clear 7 days in advance.

### **Lost Items and Storage of Goods.**

The Sebastopol Bowling Club does not encourage the storage of goods or personal belongings at the venue at any time. Management wishes to notify you that in cases where items are stored, left behind or lost at the Club prior to, during or after the function, the Sebastopol Bowling Club will not be responsible for such item(s).

### **Security**

It is mandatory for any function held in the Balcony Room that security is present. Security is also mandatory for 21st Birthday's and functions over 100 people. The payment for this service will be obtained from the Hirer @ \$50 per hour, minimum of 5 hours per security guard plus GST.

# Sebastopol Bowling Club

## Responsible Serving of Alcohol Policy

Thank you for considering our establishment for your function.

Our venue is committed to the responsible serving of alcohol because we:

- Aim to provide a safe and friendly environment for our guests and staff.
- Want to abide by our legal obligations under the Liquor Control Reform Act 1998.

All our staff are trained in the Responsible Serving of Alcohol (RSA). We seek the co-operation of patrons to assist us in achieving our aim to provide the best possible experience for you and your guests.

Therefore, we adopt the following RSA practices for functions:

- Whilst the final decision in respect to RSA issues will always be the responsibility of the venue, we require you to nominate a responsible person to assist our staff with any issues regarding liquor service at your function.
- Minors will be required to be identified and will not be served alcohol during the function.
- Water and non-alcoholic beverages will be always readily available.
- Guests will be asked before glasses are topped up with alcoholic drinks.
- We reserve the right to limit the quantity of alcohol consumed by any guest.
- We reserve the right to stop the supply of alcohol to the function guests, or any guest/s if it becomes apparent at any time (even prior to scheduled finish) that the guests are intoxicated.
- We reserve the right to close the function if the behaviour of the guests becomes unacceptable.
- Guests who are intoxicated will not be served any alcohol and will be required to leave the premises.

All guests are encouraged to ensure they have safe transport from the function.  
Staff will offer to call a taxi for any guest/s they consider should not be driving.

We respect our neighbours and encourage our customers to leave the premises in a manner that does not disturb the amenity of the area.

We know that you will agree with the sentiments of this policy, and it is understood when you book your function. Your co-operation with the objectives set out above is a term of the contract between us. We will not be liable for any loss experienced by you or your guests by the implementation of any of the elements of this policy.

Again, we thank you for considering our establishment for your function.



# “Terms & Conditions” of Hire

Please contact our function Co-ordinator for any queries

## SEBASTOPOL BOWLING CLUB FUNCTION ROOMS

Application for hire of the Golden Plateau and Balcony Function Rooms

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

Date of Function: \_\_\_\_\_

Time Required: \_\_\_\_\_

Function Type:    Wedding ☐    Birthday ☐    Engagement ☐    Anniversary ☐

Other Function Type: \_\_\_\_\_

Attendee Numbers: \_\_\_\_\_

Numbers By:    Adults: \_\_\_\_\_    Children: \_\_\_\_\_

Function Room: \_\_\_\_\_

Facilities Required:    Hall ☐    Bar ☐    P.A. System ☐    Chair Covers ☐    Music ☐

Other Requirements: \_\_\_\_\_

\_\_\_\_\_

I acknowledge having read, understood, and accept the terms and conditions of hire.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this form together with the \$250 bond to the Function Co-Ordinator at the Sebastopol Bowling Club

### Office Use Only

Bond Paid	_____	Bond Returned	_____
Date	_____	Date	_____
Receipt Number	_____	Receipt Number	_____
Security Paid	_____		
Date	_____	Receipt Number	_____